

BOARD OF ELECTROLYSIS EXAMINERS

MINUTES

DATE: May 18, 2006

TIME: 10:00 AM

LOCATION: Tennessee Room
Ground Floor, Cordell Hull Building
425 Fifth Avenue North
Nashville, TN 37247-1010

MEMBERS PRESENT: Eldon Pippin, Electrologist, Board Chair
Richard Collier, Educator, Board Secretary
Kara Covington, Board Citizen
John C. Frist, Jr., Board Physician
Dorothy Goode, Electrologist
Robbie Bell, HRB Director, Ex Officio Member

STAFF PRESENT: Pamela Pitts, Board Administrator
Marva Swann, Unit Director
Juanita Presley, Advisory Attorney
Jerry Kosten, Regulations Manager

STAFF ABSENT: Lea Phelps, Disciplinary Coordinator

GUEST PRESENT: Carol Warren, Board Consultant
Jennifer Lytle, Tennessee Institute of Electrolysis
Deborah Ball, Lifetime Cosmetics

With a quorum being present the meeting was called to order by Mr. Pippin at 10:05 AM.

Mr. Pippin acknowledged Dorothy Goode as the new Board member and Juanita Presley as the new Advisory Attorney for the Board.

Conflict of Interest

Ms. Presley reviewed the Conflict of Interest Policy with the Board members and reminded them of their responsibilities and to sign the new policy and submit it to Ms. Pitts.

Office of General Counsel

Ms. Presley presented the Office of General Counsel report and informed the Board that currently there are no open cases and there are no contested case hearings scheduled for this meeting.

Minutes

A motion was made by Mr. Collier and seconded by Ms. Covington to approve the December 15, 2005 Board meeting minutes. The motion carried.

Reciprocity Requirements

Ms. Presley discussed Chapter No. 742, Senate Bill No. 3076 which indicates reciprocity requirements changing. The bill states in part that if an individual applies for a license from an unlicensed state and has a minimum of five years experience they will meet Tennessee requirements for licensure. Ms. Presley informed the Board that once the Bill is signed it will become effective.

Continued Education Requirements

Ms. Pitts indicated to the Board that a number of licensees have contacted the Board asking that the continued education requirements be changed. They contend that if an individual has been licensed for at least eight to ten years they should not have to do continued education courses. Mr. Collier stated that all licenses should continue to meet the c.e. requirements. Ms. Jennifer Lytle and Ms. Carol Warren addressed the Board. Both licensed electrologists felt that with the medical field constantly changing, it would be beneficial to keep the c.e requirements.

Applicant File Review

Meera Sarin- Ms. Sarin came before the Board requesting to reinstate her license. Ms. Sarin stated to the Board that she was over seas for a number of years due to her husband being in the military. Once she returned to the United States, she was very ill and was receiving treatment for her illness and was unable to practice; therefore, she requested that the Board reduce the amount of her fees and the number of continued education requirements. Ms. Bell stated the Board does not have the authority to reduce fees or continued education requirements and that Ms. Sarin had an option to retire her license instead of allowing it to go into a fail, to renew status. Ms. Bell required the Board attorney, Juanita Presley, to review the rules and regulations to see if the administrative office can offer Ms. Sarin a temporary license while she's meeting the requirements for reinstatement. Once Ms. Sarin meets the requirements she may be reinstated at the next board meeting. Ms. Jennifer Lytle and Ms. Deborah Ball both licensed electrolysis instructors stated they would be available to offer Ms. Sarin continued education courses.

Recess

The Board took a 30 minute recess at 11:30 am and reconvened at 12:00 pm.

Practical Examination

Ms. Pitts presented Ms. Rebecca Street Gleim's file to the board members. The Board reviewed Ms. Gleim's file and unanimously approved her to take the practical exam. Ms. Gleim was then given the practical exam at this meeting. Ms. Gleim passed the practical exam.

Ratifications

A motion was made by Ms. Goode and seconded by Dr. Frist to approve Rebecca Street Gleim for an electrologist license. The motion carried.

Disciplinary Status and Investigation Report

Ms. Presley reviewed the disciplinary report which shows a total of three people have been disciplined. The investigative report shows three cases closed with no action. Currently there are no complaints at this time.

Administrative Report

Ms. Pitts presented the following Administrative statistical information through the month of April 2006.

Electrologists
Active Licensees – 56
Retired Licensees – 35
Failed to Renew – 50
Electrolysis Schools-2

<i>Measure</i>	<i>Goal</i>	<i>1st & 2nd Qtr. Avg.</i>
Renewal Processing Time	14 days	5.5
Application Processing Time	100 days	29

Ms. Pitts reported in the month of April, 2006 the total number of renewals was 3. One licensee renewed their license via the website on line. The administrative staff is asking that all Board Members utilize this tool as a means to renew their license.

Adjournment

All business was concluded and the meeting was adjourned at 12:55 PM.

Eldon Pippin, Board Chair